

Arts and Sciences Chairs' Council
Monday, December 6, 2021
Virtual Meeting Using Teams

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Seth Asumah, Martine Barnaby, Patricia Conklin, Gregory Phelan, Paul van der Veur, Kathleen Burke, Andrea Harbin, Wendy Miller, Gayle Gleason, Kevin Sheets, David Dickerson, Codruta Temple (for Paulo Quaglio), Andrew Fitz-Gibbon, Douglas Armstead, Mary McGuire, Craig Foster, Sharon Steadman

Absent: Kevin Halpen

Administrative Update

- Faculty searches are progressing well
 - If a department wants to change search members check with HR
 - Talk to Bruce about salary and relocation and start-up funds
 - Question about on-site interview
- Can still apply for DFF, applications due Dec 15.
- Small number of faculty in 2nd year
 - Faculty portfolios for Spring are due Feb. 1, Bruce will send notice about opting out due Dec 31.
- Budget updates
 - Minimize expenses on food
 - Travel support is limited to faculty conference presentation
 - Still waiting for printing announcement, SUNY is pushing network printing
- Enrollment update
 - 475 students who still need to enroll
 - Bruce is okay with going slow about decision to cancel classes to give students a chance to adjust schedule
- Snow days will be snow days
- Nov 18 virtual visit from our MSCHE evaluation chair went well. Full virtual visit April 3-6.
- CAP program is currently housed in library. Mutual interest to move to A&S, maybe next Fall
- Blackboard will be replaced by Brightspace

Associate Dean's Report

- Incomplete grade policy will be reviewed by Faculty Senate. No changes this semester, Banner pull-down option will still be available.

